

Student Support Services and Resources

General Information

Regarding subject registration, schedule of subject registration, various applications (e.g. minor study, graduation) and students' personal information

Topic	Service/Resource	Responsible Dept/Unit	Website
Updates on Academic Arrangement	Notices to Students (e.g., subject registration, minor selection, application for graduation and etc)	Academic Registry (AR)	https://www.polyu.edu.hk/ar/web/en/for-polyu-students/notices-to-students/index.html
Academic Policies and Regulation	Student Handbook (guidelines and regulations)		https://www.polyu.edu.hk/en/ar/students-in-taught-programmes/student-handbook/
Subject Registration/ Subject Search	eStudent (study information, timetable, subject search and etc)		https://www38.polyu.edu.hk/eStudent/
Student Personal Record			
Study Information/ Reference Checklist			

Academic Information (DSR)

Regarding programme requirements and progression pattern, and information related to academic study such as WIE, secondary major, minor study, credit transfer and academic integrity.

Area	Service/Resource	Responsible Dept/Unit	Website
Curriculum Requirement and Progression Pattern	Programme Requirement Document	Home Department	Check the website/intranet of home department
Work Integrated Education (WIE)	Department's WIE Info	WIE Coordinator	Check the website/intranet of home department
	Careers and Placement Section	Student Affairs Office (SAO)	https://www.polyu.edu.hk/sao/cps/
Academic Integrity	Guidelines and online materials on Academic Integrity	Academic Registry (AR)	https://www.polyu.edu.hk/ar/academic-integrity/support-and-resources/
Minor Study	List of Minor Study	Minor-offering Department	https://www.polyu.edu.hk/en/ar/students-in-taught-programmes/registration-information/major-minor-study/list-of-minors/
Secondary Major	Information on Secondary Major	Academic Registry (AR)	https://www.polyu.edu.hk/ar/students-in-taught-programmes/registration-information/secondary-major/?sc_lang=en
Academic Probation	Student Handbook (Section 6C)	Academic Registry (AR)	https://www.polyu.edu.hk/ar/students-in-taught-programmes/student-handbook/#C
Credit Transfer	Student Handbook (Section 5B)		

Academic Information (GUR)

Regarding information on GUR such as subject description of CAR and SL subjects, and waiver on R/W requirements

Area	Service/Resource	Responsible Dept/Unit	Website
General University Requirement (GUR)	Guidance Notes	Office of Undergraduate Studies (OUS)	https://www.polyu.edu.hk/ous/student/4-year-undergraduate-student/publications/
GUR Subjects Info (Subjects-on-offer and Subjects Description Forms)	GUR Subjects Library		https://www.polyu.edu.hk/ous/GURSubjects/
Application for exemption of additional requirements in CAR (R/W) and Healthy Lifestyle Programme	Application Form AR41f	Academic Registry (AR)	https://www.polyu.edu.hk/ar/students-in-taught-programmes/application-forms/
Service-Learning	Information Sessions for Students on subject information and requirements	Service-Learning and Leadership Office (SLLO)	https://www.polyu.edu.hk/sllo/subjects/information-sessions/
	Subjects on Offer		https://www.polyu.edu.hk/sllo/subjects/subjects-on-offer/

Learning Support

Various service on campus to support students' learning such as enhancement of language and mathematical skills

Area	Topic	Responsible Dept/Unit	Website
English	Excel@English Scheme	English Learning Centre (ELC)	https://www.polyu.edu.hk/elc/independent-learning/ees/
	Writing Assistant Programme		https://www.polyu.edu.hk/elc/independent-learning/wap/
	Speaking Assistant Programme		https://www.polyu.edu.hk/elc/independent-learning/sap/
	Centre for Independent Language Learning (CILL)		https://elc.polyu.edu.hk/CILL/
Chinese	Consultation Service and Chinese Writing Tutorials	Chinese Language Centre (CLC)	https://www.polyu.edu.hk/clc/self-learning-unit/consultation-service/
Mathematics	Tutorials and help desk service by Mathematics Learning Support Centre (MLSC)	Department of Applied Mathematics (AMA)	https://www.polyu.edu.hk/en/ama/study/mathematics-learning-support-centre/
Past exam papers	Learning Support from Library	Library	https://www.lib.polyu.edu.hk/services/learning-support

Other Learning Activities

Opportunities for students to enhance their learning experience in the University

Area	Service/Resource	Responsible Dept/Unit	Website
Exchange Programmes and Non-local Learning Experience	Academic Exchange	Global Engagement Office (GEO)	https://www.polyu.edu.hk/geo/
	International Summer School		https://www.polyu.edu.hk/en/summerschool/
	CAR Subjects in Mainland China	Office of Undergraduate Studies (OUS)	https://www.polyu.edu.hk/ous/outbound-opportunities-of-car-subjects/
Undergraduate Research	Undergraduate Research and Innovation Scheme (URIS)	Graduate School	https://www.polyu.edu.hk/en/gs/ug-research/uris/about-uris/

Student Wellness and Support

Various service on campus to support students of different needs (e.g. emotional, developmental, campus life)

Area	Topic	Responsible Person/ Office	Website
Emotional and Psychological Support	Mental Wellness Clinic	University Health Service (UHS)	https://www.polyu.edu.hk/uhs/preventive-care/mental-wellness-clinic/
	Student Counselling Service	Student Affairs Office (SAO)	https://www.polyu.edu.hk/sao/counselling-and-wellness-section/student-counselling/counselling/meeting-with-our-counsellors/

Special Educational Needs (SEN)	SEN Support Service	Student Affairs Office (SAO)	https://www.polyu.edu.hk/sao/student-resources-and-support-section/special-needs-support/campus-resources/
Special Talents	Special Talents Admission and Recognition Scheme (STARS) – SNDAS, SALSA & OSRS*		https://www.polyu.edu.hk/sao/about-sao/contact-us/
Sports Facilities	Sports Facilities Booking System		https://www.polyu.edu.hk/sao/student-resources-and-support-section/facilities/sports-facilities/sports-facilities-and-opening-hours/
Hall Residence	Residential Life		https://www.polyu.edu.hk/sao/student-resources-and-support-section/residential-life/university-managed-accommodations/

* *School Nominations Direct Admission Scheme (SNDAS), the Student-Athlete Learning Support and Admission Scheme (SALSA), and the Outstanding Sportsmen Recommendation Scheme (OSRS)*

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